



SCHOOL FEES AND CHARGES

EFFECTIVE TERM II 2024

The following rates and figures apply to all learners at Woodford School Lusaka effective Term II 2024. These Fees are subject to review by the Board of Directors. This is normally done on an annual basis, but the Board reserves the right to adjust fees more frequently if necessary.

TUITION FEES (PAYABLE TERMLY)

RECEPTION-1 TUITION FEE (Baby Class)	K11,500	RECEPTION 2-4 TUITION FEE	K15,000
LOWER PRIMARY TUITION FEE (Grades 1-4)	K19,500	UPPER PRIMARY TUITION FEE (Grades 5-7)	K20,500

OTHER CHARGES (PAYABLE AT TIME OF ENTRANCE)

ADMISSION ASSESSMENT CHARGE (one-off payment, non-refundable)	K2,000	MAINTENANCE CHARGE (one-off payment, non-refundable)	K5,000
REGISTRATION CHARGE (one-off payment, non-refundable)	K6,000		

OTHER CHARGES (PAYABLE AS APPLICABLE)

LATE PAYMENT CHARGE	5% Charged each month on overdue amount
SUNDRY CHARGES	Cost of other items such as overdue or lost books, medical expenses paid on behalf of a learners, etc. will be charged to the account and are payable on presentation
R/D CHARGE	K1,000 Charged on dishonoured payments

SCHOOL POLICY ON PAYMENTS

- Woodford School Lusaka operates a cycle of three terms a year, and tuition fees for a particular term are due and on the last day of the previous term or as otherwise invoiced.
- The terms and conditions of the School's Tuition Fees Payment Policy apply.
- The current policy is printed on the reverse of the school fees invoices, and is also available on request from our Accounts Dept. or from our website at www.lusaka.woodfordschools.net.

DISCOUNTS

EARLY PAYMENT DISCOUNT 5% discount applicable on tuition fees received for the coming term and where payment is made prior to invoices being sent out (which is normally at least a month before the Invoice due date)	FAMILY DISCOUNT Applicable for families with three or more children across the Rhodes Park Schools Group schools: <table><tr><th>Number of Learners</th><th>Discount</th></tr><tr><td>Three</td><td>2.5%</td></tr><tr><td>Four</td><td>3%</td></tr><tr><td>Five or more</td><td>5%</td></tr></table>	Number of Learners	Discount	Three	2.5%	Four	3%	Five or more	5%	CORPORATE DISCOUNT Applicable to all learners whose parents and guardians are employed by a particular company, organisation or embassy <table><tr><th>Number of Learners</th><th>Discount</th></tr><tr><td>Five - Nine</td><td>5%</td></tr><tr><td>Ten - Fourteen</td><td>7.5%</td></tr><tr><td>Fifteen and above</td><td>10%</td></tr></table>	Number of Learners	Discount	Five - Nine	5%	Ten - Fourteen	7.5%	Fifteen and above	10%
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Please note:

- Some learners may, of course, be eligible for more than one discount as appropriate.
- All discounts are only applicable if full fees are settled by the due date.